

## ALEXANDER J. ZEVIN

(203) 633-4214  
New Milford, CT 06776

alexzevin.com  
contact@alexzevin.com

### EDUCATION

**University of Connecticut**, School of Business, Storrs, CT **Expected May 2021**  
*B.S., Management Information Systems*, Intended minors: Economics and Analytics  
Cumulative GPA: 3.93  
*Honors*: Dean's List (2017), UConn Award Merit Scholarship, Alpha Lambda Delta (First-year honor society)

**New Milford High School**, New Milford, CT **Sep. 2013 – Jun. 2017**  
*Honors*: National Honor Society, High Honor Roll, AP Scholar with Honor

### WORK EXPERIENCE

**Information Technology Services**, UConn, Storrs, CT **Aug. 2017 – Present**  
*Help Center Specialist*

- Troubleshoot and resolve hardware, software, and networking issues for university students and faculty.
- Work directly with clients to provide them with prompt and effective solutions.
- Assist in training and evaluating new technicians.

*Shop Technician* (2nd Position):

- Responsibilities include data recovery, data backup, reimaging, bootcamps, virtual machine setup, hardware component replacement, and malware removal.

**Guendelsberger Law Offices, LLP**, New Milford, CT **Jan. 2014 – Jun. 2014**  
*Technical Assistant, Intern*

- Internship which provided hands on experience with the firm's information system.
- Recommended and implemented SEO strategies.
- Tasked with administrative duties such as file management, client correspondence, and documentation.

### LEADERSHIP / VOLUNTEER ROLES

**Innovation Learning Community** **Aug. 2017 – Present**

- Proposed and developed a business idea in partnership with UConn's Entrepreneurship and Innovation Consortium. Coordinated grant proposals, outside partnerships, and website development.

**Circle K International**, UConn Chapter – President **Oct. 2017 – Mar. 2018**

- Planned and directed fundraising events to raise money for charities including The Water Project and Humanity First. Led bi-weekly meetings and collaborated with sponsors and outside parties.

### SKILLS / ACHIEVEMENTS

**Skills**: Russian language (Fluent); Web Design; Graphic Design; Proficient in MS Office, Adobe Photoshop, Dreamweaver; Windows, Linux, and macOS (Advanced), HTML & CSS (Intermediate), Java and C# (Basic)

**Achievements**: 1<sup>st</sup> place in PwC Challenge case competition (Oct., 2017), 1<sup>st</sup> place in UConn MIS case competition (Sep., 2017), 2<sup>nd</sup> place in Cigna's OLP case competition (Oct., 2017)